

A. Course Title: COMM 6010: Seminar in Teaching Introduction to Public Speaking

Dr. Hillary Palmer

Office hours: Caldwell 506, 12:30-2PM Weds. & by appointment (email to set up meeting)

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B. Course Description:

The theory and practice of teaching in post-secondary institutions, with specific application to teaching the introductory public speaking course. Designed to create familiarity with learner variables, effective course design for achieving learning outcomes, creating a positive learning environment, and developing assessment materials of student learning. Students will also gain knowledge of how to craft a teaching philosophy and teaching portfolio.

C. Pre-requisites, Corequisites, and Cross-listings for the Course:

Course Pre-requisites: Course is open only to graduate students in Communication Studies.

D. Course objectives and Learning Outcomes:

1. To guide instructors in planning course syllabi, lectures, exercises, and exams that maintain the pedagogical integrity of the public speaking course.
2. To enable instructors to theorize sound instructional and class management practices for the undergraduate public speaking course.
3. To enable instructors to practice techniques and critical analysis of speeches.

E. Topical Outline for the Course:

1. Conceptualizing the undergraduate teaching environment
2. Developing a mastery of methods and subjects taught in a basic public speaking course
3. Designing and executing effective lectures
4. Understanding the critical analysis of speeches
5. Managing classroom discussions and exercises using active learning techniques
6. Designing quizzes and examinations

F. University Honor Code and Academic Honesty:

As a UGA student, you have agreed to abide by the University's academic honesty policy. "A Culture of Honesty," and the Student Honor Code. All academic work must meet the standards described in "A Culture of Honesty": http://www.uga.edu/honesty/ahpd/culture_honesty.htm. Lack of knowledge of the academic honesty policy is not a reasonable explanation for a violation. Questions related to course assignments and the academic honesty policy should be directed to the instructor. The link to more detailed information about academic honesty can be found at: <http://www.uga.edu/ovpi/honesty/acadhon.htm>.

G. Syllabus Statement:

This course syllabus is a general plan for the course; deviations announced to the class by the instructor may be necessary.

H. Principal Course Assignments:

Date	Topics for Discussion in Seminar
22-Aug	Elements of effective course design & syllabus creation for public speaking
29-Aug	Creating a positive classroom environment & helping students manage communication apprehension
5-Sep	No class: Labor Day
12-Sep	How to grade speeches, part I: transparency, fairness, & rigor <i>Review the informative speech</i>
19-Sep	Designing & executing effective lectures
26-Sep	Managing class discussions & activities
3-Oct	Peer feedback & facilitating speech workshops
10-Oct	Designing public speaking quizzes & examinations
17-Oct	How to grade speeches, part II: providing meaningful feedback <i>Review the persuasive speech</i>
24-Oct	Academic Honesty (guest speaker)
31-Oct	The DAE's Presentation Collaboratory (guest speaker)
7-Nov	CTL resources for graduate teachers (guest speaker)
14-Nov	How to grade speeches, part III: balancing creativity & structure <i>Review the ceremonial speech</i>
21-Nov	Designing speech assignments
28-Nov	Effectively addressing student requests & concerns at the end of the semester
5-Dec	Final class meeting

I. Specific Course Requirements for Grading Purposes:

1. *Seminar Participation*

All students are expected to attend and to participate in regular seminar discussions. Weight 75%

2. *Sample Assessment Materials*

Students will select a chapter/topic in the public speaking course and develop lecture materials, exam questions, and sample activities such as discussion prompts and workbook guides. Weight 25%

J. Grading Policy:

Grading: S-U, determined by the assignments listed above.

K. Attendance Policy:

Students are expected to attend the seminar each week. Students may be excused for illnesses, family emergencies or if they are required to attend professional conferences or participate in academic debate tournaments. Timely communication and compelling reasons are the standards for excusing absences.

L. Required Course Material:

Readings will be distributed through eLC.

M. Policy for Make Up Examinations:

Not applicable.