

UNIVERSITY OF GEORGIA
College of Education - Department of Kinesiology
Spring 2023
KINS 5450 Sport Management Internship

Instructor: Dave Schmidt
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Office Hours

Email for meeting

DEPARTMENT WEBPAGE <https://coe.uga.edu/directory/kinesiology/>

eLEARNING COMMONS <https://uga.view.usg.edu/>

CREDIT HOUR REQUIREMENTS

For each credit hour sought by a student in KINS 5450, the student must engage in a minimum of **45 hours** of work attributable to the practicum experience.

EVALUATION/GRADING

A student must earn **at least eighty percent (80%) or higher** in order to earn a satisfactory grade (S) for this course.

ACADEMIC HONESTY

As an enrolled student at the University of Georgia, you have agreed to adhere to UGA's Student Honor Code by displaying academic honesty in all of your academic work and not tolerating the academic dishonesty of others. Therefore, all academic work must meet the standards described in "A Culture of Honesty" found at: <http://honesty.uga.edu>. Plagiarism, unauthorized assistance, lying/tampering, and cheating will not be tolerated in any form.

ASSIGNMENTS

Below you will find descriptions and due dates for each of the assignments, along with a breakdown of each assignment's contribution to your total grade.

1. Self-Introduction | 5% of total grade | *Due Friday, January 27 @ 11:59 p.m.*

Each student is required to submit a 300-400 word paper providing a description of one self (educational background, internship/work experience, expectation for the practicum experience, etc.).

2. In-Person Meeting | 5% of total grade | To be scheduled in March/April

Each student will be required to meet for 5-10 minutes during office hours beginning in October and concluding by the end of April. These meetings will be scheduled with the professor in 15-minute increments. The meetings will be a way to ensure the student is getting the most of their practicum experience.

3. Mid-Term Reflection | 20% of total grade | *Due Wednesday, March 15 @ 11:59 p.m.*

At the halfway point of the semester, students will be required to submit a 3-page (minimum) paper discussing the lessons they have learned up to this point and how they have progressed in their role. Please highlight the positive and negative aspects of your work experience so far. At the end of the document, please list all of the hours and dates you have worked up to the point when you submit the reflection (this content will NOT be counted toward the minimum page limit). **Please submit Mid-Term Reflection to the designated dropbox on eLC.**

4. Final Report | 30% of total grade | *Due Monday, May 1 @ 11:59 p.m.*

Near the end of the semester, students must submit a 4-page (minimum) paper summarizing and evaluating their overall experience and describing how they have progressed in their role.

- i. Total hours worked during internship
- ii. Description of the organization
 1. Mission/Vision/Purpose
 2. Brief history of program
 3. Organizational hierarchy/Program structure
- iii. Description of the student's position
 1. Responsibilities and duties
- iv. Description of the student's experiences
 1. Role with specific programs/activities/services
 2. Leadership/Management experiences
 3. Any additional unique experiences related to the position
- v. Personal reflection
 1. Describe and reflect on your strengths and weaknesses
 2. Benefits of the practicum (i.e. skills gained from the experience)
 3. Recommendations for areas of improvement associated with the practicum (feedback for faculty sponsor, practicum sponsor, and future student interns...etc.)

Please submit Final Report to the designated dropbox on eLC.

5. **Supervisor Evaluation | 40% of total grade | Due Friday, May 5 @ 11:59 p.m.**

It is the instructor's belief that your actual internship experience should be the most important aspect of this course. Therefore, a large portion of your total grade will rely on the letter grade that your supervisor submits in their end of the semester evaluation. This should hopefully encourage everyone to apply and conduct themselves properly at the workplace. **Electronic evaluation forms will be automatically sent to the supervisors by the system in mid-April.** Students need to ensure that their supervisors complete the evaluations before grades are due on Monday, May 15. If the instructor receives the evaluation from the supervisor, then the student will receive 10% regardless of the grade stated in the evaluation. The following grading scale then applies to the letter grade given by your supervisor:

A+ to A-	Full Credit	(40/40)
B+ to B-	5% Deduction from Grade	(35/40)
C+ to C-	10% Deduction from Grade	(30/40)
D+ to D-	20% Deduction from Grade	(20/40)
F	30% Deduction from Grade	(10/40)

FORMATTING GUIDELINES

All assignments turned in by the student must be typed and submitted through the appropriate ELC drop box in standard **Microsoft Word** (.doc or .docx) format. Please take note of the following formatting guidelines as they apply to typed assignments:

- Use 12 pt., Times New Roman font
- Double space the paper with NO additional spacing between paragraphs
- 1-inch margins on each page
- Place your name and the title of the assignment on one line at the top of the first page

Students that do not adhere to these guidelines will be docked points for each error.

ASSIGNMENT SUMMARY

<u>Assignment</u>	<u>Grade% (out of 100%)</u>	<u>Due Date</u>
Self-Introduction	5%	January 27
In-person Meeting	5%	March/April
Mid-Term Reflection	20%	March 15
Final Report	30%	May 1
Supervisor Evaluation	40%	May 5

Please submit the assignments to the designated dropbox on eLC.